



**Shanghai Dongzheng Automotive Finance Co., Ltd.\***

**上海東正汽車金融股份有限公司**

*(a joint stock company incorporated in the People's Republic of China with limited liability)*

**(Stock Code: 2718)**

## **SHAREHOLDERS COMMUNICATION POLICY**

### **1. Purpose**

- 1.1 This Policy aims to set out the provisions with the objective of ensuring that the shareholders of Shanghai Dongzheng Automotive Finance Co., Ltd.\* (the “**Company**”), both individual and institutional (collectively, “**Shareholders**”), and, in appropriate circumstances, the investment community at large, are provided with comprehensive, equal and timely access to understandable information about the Company (including its financial performance, strategic goals and plans, material developments, governance and risk profile), in order to enable Shareholders to exercise their rights in an informed manner, and to allow Shareholders and the investment community to engage actively with the Company.
- 1.2 For the purpose of this Policy, references to the investment community is intended to include the Company’s potential investors as well as analysts reporting and analysing the Company’s performance.

### **2. General Policy**

- 2.1 The board of the directors of the Company (the “**Board**”) shall maintain an on-going dialogue with Shareholders and the investment community, and will regularly review this Policy to ensure the effectiveness of shareholders communication.

- 2.2 Information shall be communicated to Shareholders and the investment community mainly through the Company's financial reports (quarterly (if any), interim and annual reports), annual general meetings and other general meetings that may be convened, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited ("SEHK") and its corporate communications and other corporate publications on the Company's website.
- 2.3 Effective and timely dissemination of information to Shareholders and the investment community shall be ensured at all times.

### **3. Communication Strategies**

#### **3.1 Shareholders' enquiries**

- 3.1.1 Shareholders should direct any of their questions about their shareholdings under their names to the Company's share registrar.
- 3.1.2 Shareholders and the investment community may at any time make a request for the Company's information to the extent such information is publicly available.
- 3.1.3 The contact details of the Company are set out in the Company's website in order to enable the Shareholders to make any query that they may have with respect to the Company. Shareholders and the investment community will be provided with designated contacts, email addresses and enquiry lines of the Company in order to enable them to make any query in respect of the Company.

#### **3.2 Corporate Communication**

- 3.2.1 Corporate communication refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities according to the relevant law and regulations or the requirements of regulators, including but not limited to, the directors' report and annual accounts together with a copy of the auditor's report, the interim report, the annual report, a notice of general meeting, a circular and a proxy form, etc.

3.2.2 Corporate communication will be provided to Shareholders in plain language and in both English and Chinese versions to facilitate Shareholders' understanding. Shareholders have the right to choose the language (either English or Chinese) or means of receipt of the corporate communications (in hard copy or through electronic means).

3.2.3 Shareholders are encouraged to provide their contacts, in particular, their email addresses to the Company's share registrar in order to facilitate timely and effective communications.

### **3.3 Corporate Website**

3.3.1 A dedicated Investor Relations section is available on the Company's website ([www.dongzhengafc.com](http://www.dongzhengafc.com)). Information on the Company's website is updated on a regular basis.

3.3.2 Information released by the Company to SEHK is also posted on the Company's website immediately thereafter. Such information includes financial statements, results announcements, circulars and notices of general meetings and associated explanatory documents etc.

3.3.3 All presentation materials provided in conjunction with the Company's annual general meeting and results announcement each year will be made available on the Company's website as soon as practicable after their release.

## **4. Shareholders' General Meetings**

4.1 The Company will use general meetings as a tool to effectively communicate with Shareholders and provide Shareholders with a reasonable opportunity to pose questions to the Board. Shareholders are encouraged to participate in general meetings in person or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend the meetings.

4.2 Appropriate arrangements for the annual general meetings shall be in place to encourage Shareholders' participation.

- 4.3 The process of the Company's general meeting will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to comply with relevant law and regulations and the requirements of regulators, and meet Shareholders' needs.
- 4.4 Board members, in particular, either the chairman of Board committees or his or her delegates, appropriate management executives and external auditors will attend annual general meetings to answer Shareholders' questions.

## **5. Shareholder Privacy**

- 5.1 The Company recognizes the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required by law and regulations and requirements of regulators to do so.

*\* For identification purposes only*